

Tufts Career Center FAQ of the Week

I secured an internship, but it was cancelled. Can I still list the information on my resume and/or cover letter?

It's disappointing when plans don't work out as anticipated, and many of your fellow students will be able to empathize with this situation. At the Career Center, our goal is to help you move forward as best you can. Here are some tips that pertain to your self-marketing materials:

Research preferences for particular career fields. Some employers express a desire to see cancelled internship offers on the resume, while others prefer not to see organizations listed without experience. By talking to potential employers, this student learned that employers in finance DO typically want to see an internship offer on the resume, e.g.:

Awesome Private Equity Firm

Medford, MA

Offered and accepted summer analyst role; subsequently cancelled due to pandemic

Consider a brief mention in your cover letter. Perhaps your research indicates that the cover letter is a better place to mention your cancelled internship. If so, here's how you could approach that task:

I was offered a position with XYZ company following a competitive application process. While I'm unable to pursue the position due to the current health crisis, [here's how I'm staying productive and advancing my goals in other ways].

Whether you're thinking about mentioning a cancelled internship on your resume, in your cover letter, or both, you're invited and encouraged to **talk about the situation with a Career Advisor.**



Explore



Build



Launch