How to fill out your HERD student profile and navigate preferences
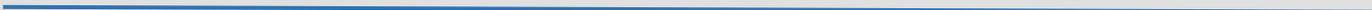
TABLE OF **CONTENTS**

THE BASICS

YOUR PROFILE

IN ORDER FOR YOUR STUDENT PROFILE TO BE **100%** COMPLETE, YOU NEED TO:

1. FILL OUT ALL REGISTRATION QUESTIONS

2. ADD CURRENT LOCATION

3. ADD A HEADLINE (CAREER ASPIRATIONS OR EXPERIENCE)
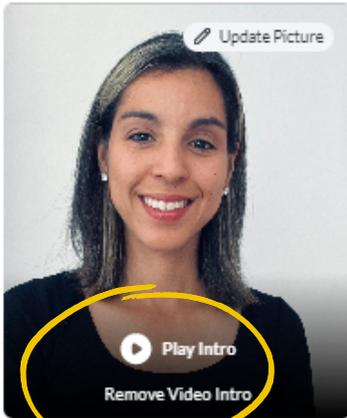
4. ADD EDUCATIONAL DETAILS

5. ADD A VIDEO INTRO

6. ADD HELP TOPICS

About Section

Career Story

More

Select topics to let others know how you can help

Preparing for interviews   Resumes/CVs and cover letters   Choosing a career path   + Edit Topics

#6 HELP TOPICS

↻ Sync My LinkedIn Profile

Update Picture

▶ Play Intro

Remove Video Intro

#5 VIDEO INTRO

Hi, I'm Natalia Menard ✎

Economics student leader w/ consulting internship experience ✎

#3 HEADLINE

#2 CURRENT LOCATION

I am pursuing my **Bachelor of Science (B.S.)** from **Tufts University** in Economics in 2023. ✎

I'm currently living in **Medford, MA, USA.** ✎

Job Functions

+ Add Job Functions

Industries

+ Add Industries

My Career Story

Import Linkedin info

+ Add Professional Experience   + Add Educational Experience

Add professional or educational experience stories. Answer questions and provide insights that can help others in making career decisions.

My Career Story

About Section

Career Story

More

Import Linkedin info

+ Add Professional Experience   + Add Educational Experience

Add professional or educational experience stories. Answer questions and provide insights that can help others in making career decisions.

🎓 Graduation

2023 ●

T **Bachelor of Science (B.S.)** at **Tufts University**
   🏛 Economics   # School of Arts & Sciences

#4 EDUCATIONAL DETAILS   ✏️

+ How I decided on my major

+ On a scale of 1-5, here's how much I actually use my major in my day-to-day

Show 3 other career stories ⌄

More about me...

Hobbies *

Meeting new people ✕   Travel ✕   Crafts ✕   Music ✕   Being outdoors ✕   Solving puzzles ✕   + Add
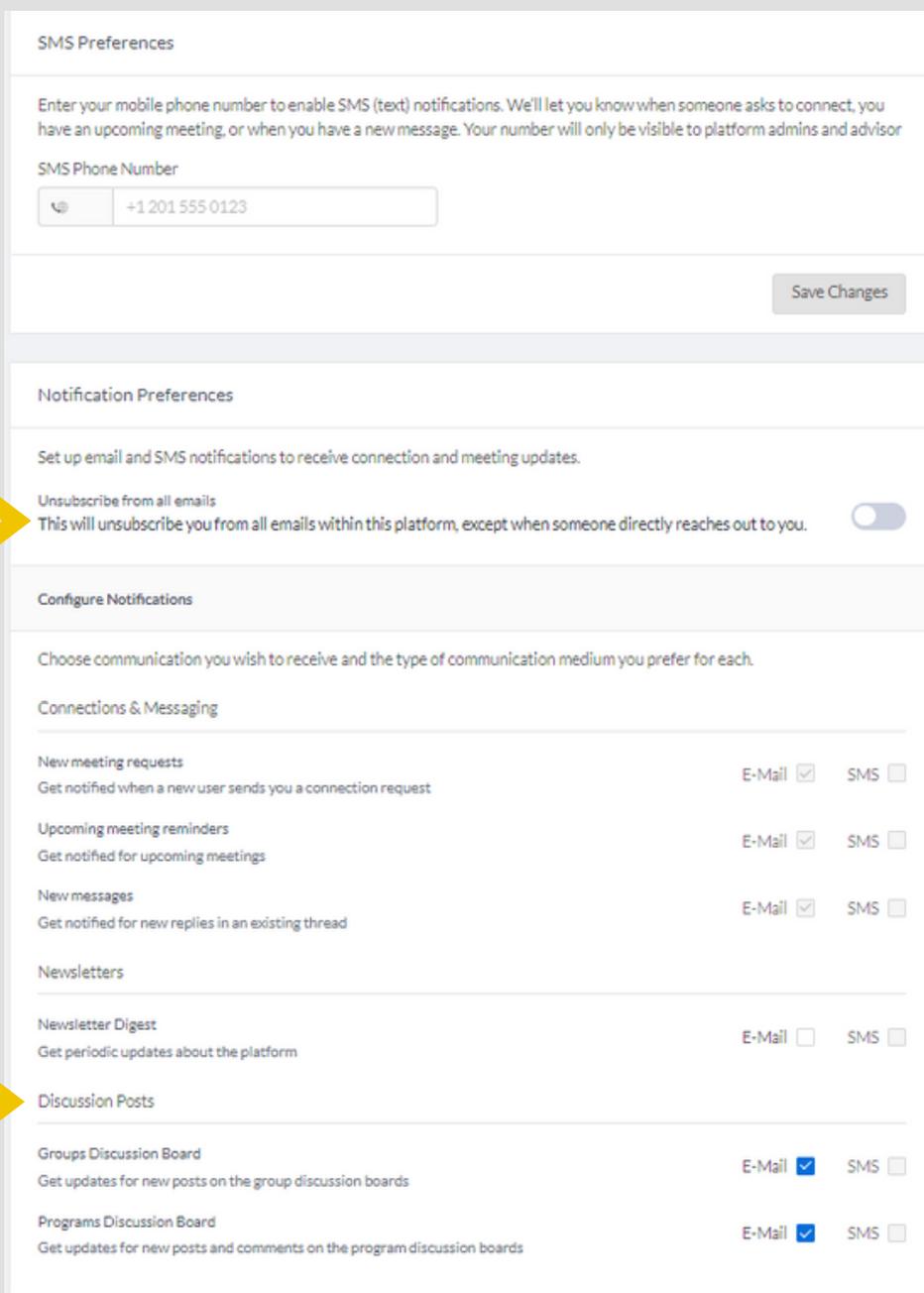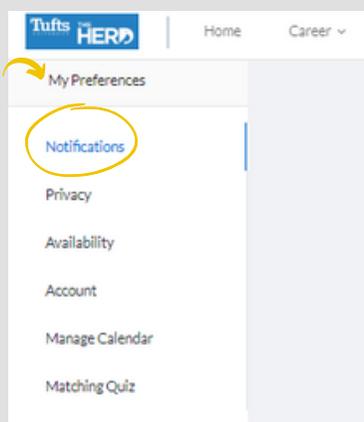
I participated in the following clubs and organizations while at Tufts 👁 Hide this on my Profile

+ Add

PREFERENCES

Tufts UNIVERSITY — THE HERD

NOTIFICATIONS

‑YOU CAN CHOOSE TO RECEIVE NOTIFICATIONS VIA TEXT BY ADDING YOUR PHONE NUMBER

Tufts | THE HERD | Home | Career ∨

My Preferences
Notifications
Privacy
Availability
Account
Manage Calendar
Matching Quiz

UNSUBSCRIBE FROM PLATFORM E‑MAILS ≫≫

GET UPDATES FROM GROUPS PROGRAM & DISCUSSION BOARDS ≫≫

SMS Preferences

Enter your mobile phone number to enable SMS (text) notifications. We'll let you know when someone asks to connect, you have an upcoming meeting, or when you have a new message. Your number will only be visible to platform admins and advisor

SMS Phone Number

📞 +1 201 555 0123

Save Changes

Notification Preferences

Set up email and SMS notifications to receive connection and meeting updates.

Unsubscribe from all emails
This will unsubscribe you from all emails within this platform, except when someone directly reaches out to you.

Configure Notifications

Choose communication you wish to receive and the type of communication medium you prefer for each.

Connections & Messaging

	E-Mail	SMS
New meeting requests — Get notified when a new user sends you a connection request	☑	☐
Upcoming meeting reminders — Get notified for upcoming meetings	☑	☐
New messages — Get notified for new replies in an existing thread	☑	☐

Newsletters

	E-Mail	SMS
Newsletter Digest — Get periodic updates about the platform	☐	☐

Discussion Posts

|	E-Mail	SMS
Groups Discussion Board — Get updates for new posts on the group discussion boards	☑	☐
Programs Discussion Board — Get updates for new posts and comments on the program discussion boards	☑	☐

Privacy

You can choose who can find your profile and connect with you

Your options are:

**all approved users, Approved users in shared discussion & Interests,
No one at this time, Specific user types: faculty & staff**
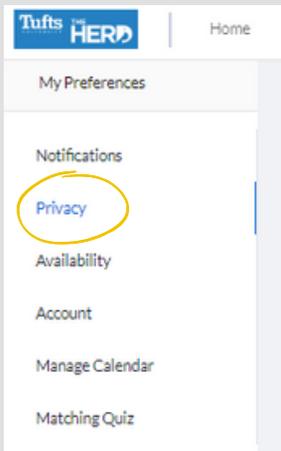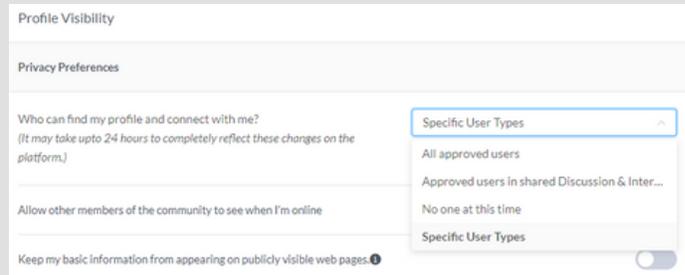
Profile Visibility

Privacy Preferences

Who can find my profile and connect with me?
(It may take upto 24 hours to completely reflect these changes on the platform.)

Specific User Types

All approved users

Approved users in shared Discussion & Inter...

No one at this time

Specific User Types

Allow other members of the community to see when I'm online

Keep my basic information from appearing on publicly visible web pages.ⓘ

Tufts **HER*D*** | Home

My Preferences

Notifications

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Profile Visibility

Privacy Preferences

Who can find my profile and connect with me?
(It may take upto 24 hours to completely reflect these changes on the platform.)

Specific User Types

☐ Faculty & Staff

Allow other members of the community to see when I'm online

Keep my basic information from appearing on publicly visible web pages.ⓘ

☐ You may be surfaced as a recommended industry expert on certain job listings to help seekers. Enable this checkbox to hide profile from all jobs.
(Note : It may take upto 24 hours to hide you as recommended industry expert from jobs.)

**CHOOSE IF YOU
WANT ALUMNI TO
MESSAGE YOU** ≫≫

Allow Alumni to reach out to me

User Blocking

'User Blocking' is a privacy option that lets you hide your profile from specific users.

Here's what happens when you block a user:

1. Clicking the "Block User" button will hide your profile from the blocked user.
2. If there are any existing communication threads between you and the blocked user the threads will then be closed. The blocked user will not be able to connect with you again unless you unblock them.
3. The block is a completely silent action. This means the blocked user will not receive any alert or notification about you blocking them.
4. Blocks can be viewed or managed on this page.

Block a user

AVAILABILITY

-You can select how many times per month you are available for meetings

Availability

Decide your meeting availability with others in the community. You may choose if you are available and to how many people in one month.

Request Meeting

How many meetings are you open to having each month?

Two

- None
- Unlimited
- One
- **Two**
- Three
- Four
- Five
- Six

My Preferences

- Notifications
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Home

ACCOUNT
-You can reset password, link your LinkedIn account, delete your account,
and set up 2-factor authorization

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My Preferences

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* Email

natalia.menard@tufts.edu

Password

••••••••

Reset Password

This site is protected by reCAPTCHA and the Google Privacy Policy and Terms of Service apply.

Save Changes

Link Accounts

Connecting your social accounts will auto-complete relevant areas of your profile. You will also be able to sign in using any linked social account.

Hub sign-on connected ⊘
natalia.menard@tufts.edu

LinkedIn not connected

in Connect LinkedIn

Google not connected

G Connect Google

This site is protected by reCAPTCHA and the Google Privacy Policy and Terms of Service apply.

Timezone

Current Timezone
US/Eastern

Save Changes

Delete Account

Delete your profile and stop all emails. This action can not be undone.

Delete Account

Two Factor Authorization

Two-factor authentication adds an additional layer of security to your account by requiring more than just a password to log in

Two Factor Methods

Authenticator App

Configure   Edit

MANAGE CALENDAR

-You can choose to sync a calendar with The HERD

MATCHING QUIZ

-These are important questions that will help you find alumni
that are aligned with your needs and interests

ALL DONE!

GREAT JOB FINISHING YOUR PROFILE AND UPDATING YOUR PREFERENCES.
CHECK OUT OUR OTHER RESOURCES ON NAVIGATING THE HERD!