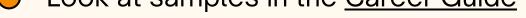
## HOW TO: FIND A JOB **ON CAMPUS**

## **Know Your Eligibility**

Students can work on campus, regardless of work study status. Still, it's helpful to know if you receive work study or not. Look at your financial aid award letter. You will see either "Federal work study" or "Tufts work study" listed. If you don't see either of those, consider yourself **non-work** study. If you did not apply for financial aid, you do not have an award letter and can also consider yourself non-work study.

## **Update Your Resume**

- Start from scratch or transition your high school resume to a college resume <u>using this guide</u>
- Look at samples in the Career Guide





Visit the <u>Career Lab</u> for help polishing your resume



Student jobs are posted on Handshake. Use the "on campus" and/or "work study" filters to search more efficiently

Many positions will have you submit application materials through Handshake, and some will have you email or complete a separate application.

Receive feedback on your application materials (resumes, cover letters) before you apply! Visit the Career Lab, hours here

## careers.tufts.edu